



FINANCIAL RECORD

EVENT _____

ORGANISED BY _____

DATE OF EVENT _____

CHARITY DETAILS

NAME _____

CHARITY ADDRESS _____

POST CODE _____

CHEQUE PAYABLE TO _____

COINS / NOTES	TALLY
£20	
£10	
£5	
£2	
50P	
20P	
10P	
5P	
2P	
1P	
TOTAL	£

FLOAT AMOUNT £_____ ISSUED

(SIGNED - PUPIL AND STAFF RECIPIENT)

TOTAL AFTER FLOAT DEDUCTED £_____

FLOAT RETURNED _____

(SIGNED - ADMINISTRATION)

TOTAL AFTER FLOAT DEDUCTED £_____

ADDITIONAL MONIES ADDED AFTER DATE

£_____ DATE _____

£_____ DATE _____

£_____ DATE _____

£_____ DATE _____

TOTAL SUM PAYABLE TO CHARITY £_____

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